

# Assigning Discounts

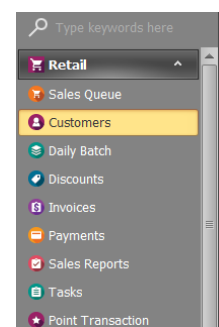
Last Modified on 02/28/2019 7:32 pm MST

Providing discounts is a great way to thank your Customers and keep them coming back for more. There are several ways you can assign discounts in WeedWare. This article will walk you through the steps for assigning discounts to Customers or Inventory Products.

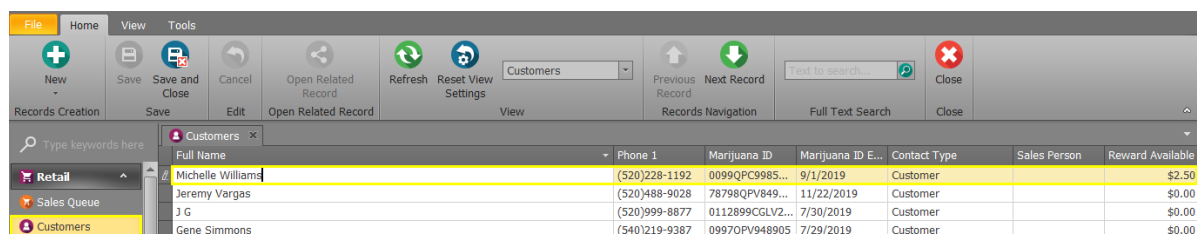
## Assigning Discounts to Customers

You may want to add a discount to a single Customer after it has been created. To do this, follow the steps below.

- Step 1 - From the **Retail** module select the **Customers** section to view all of the existing Retail Customers.



- Step 2 - Double-click the customer you are assigning the discount.

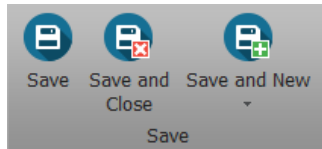


Full Name	Phone 1	Marijuana ID	Marijuana ID E...	Contact Type	Sales Person	Reward Available
Michelle Williams	(520)228-1192	0099QPC9985...	9/1/2019	Customer		\$2.50
Jeremy Vargas	(520)488-9028	78798QPV849...	11/22/2019	Customer		\$0.00
J G	(520)999-8877	0112899CGLV2...	7/30/2019	Customer		\$0.00
Gene Simmons	(540)219-9387	0997QPV948905	7/29/2019	Customer		\$0.00

- Step 3 - In the **Discount** field for that customer, select your previously created discount from the drop-down. Enter the **Discount Expiration**, if there is one. If a discount is assigned to an individual customer, the **All Customers** checkbox within the discount will automatically become unchecked. If you need to link an entire customer type to the discount, refer to the article on [Setting up Discounts](#).

A screenshot of a form field in the WeedWare application. It has two parts: 'Discount:' and 'Discount Expiration:'. The 'Discount:' part has a dropdown menu with 'Employee Discount' selected and highlighted in green. The 'Discount Expiration:' part is an empty text field.

- Step 4 - Click on one of the **Save** options.



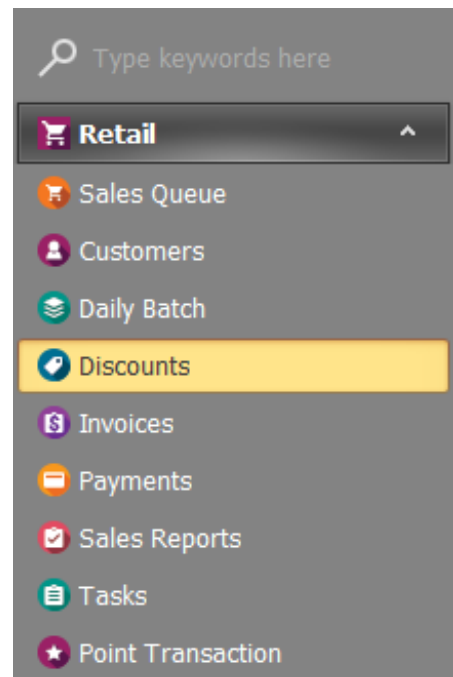
Once customers have been assigned a discount, those customers will appear in the **Customers** tab of the discount.

Customers					
#	Full Name	Contact Type	Phone 1	Email 1	Nickname
1	Michael Williams	Customer	(520)228-1192	jenlindley@thecreek...	Jen

## Assigning Discounts to Products and Inventory Packages

You may also want to assign a discount to a product. For example, if you are having a special Vendor day or a product is close to reaching its expiration date. To do this, follow the steps below.

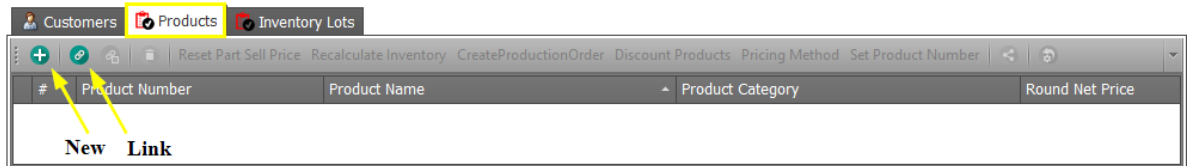
- Step 1 - From the **Retail** module select the **Discounts** section to view all of the existing Discounts.



- Step 2 - Double-click the discount you are assigning the product.

#	Discount	Coupon Code	Contact Type	Category Group	Subcategory	Start Date	End Date	Round Net Price	Patient Only
1	Vendor			Select group				Do not round	<input type="checkbox"/>
2	Employee Discount			Select group				Do not round	<input type="checkbox"/>
3	Veterans Discount			Flower				Do not round	<input type="checkbox"/>

- Step 3 - In the **Products** or **Inventory Packages** tab, link each product or package you would like the discount to apply. When you assign a discount to an individual product, the **All Products** checkbox within the discount will become unchecked. If you need to link an entire category to the discount, refer to the article on [Setting up Discounts](#). You can also [add a new Inventory Product](#) from this page and assign it to the discount.



- Step 4 - Click on of the **Save** options.

